CONSIDERING

Board of Governors consider conversion to academy status

Letter from Chair of Governors requesting conditional consent for the school to convert into XXX MAT, accompanied by the completed SDBE [Academy Conversion application form](https://www.salisbury.anglican.org/schools/academy-trusts) (*Doc 5*) is sent to SDBE

Board of Governors undertake due diligence process to explore and consider existing MATS and/or potential partners for a new MAT

Board of Governors vote to undertake conversion to academy status within a MAT

Board of Governors appoint an ‘Academy Conversion Lead’ who, with the Headteacher and Chair of Governors, complete the SDBE Academy Conversion application form and return it to [sarah.mcnicol@salisbury.anglican.org](mailto:sarah.mcnicol@salisbury.anglican.org)

Chair of XXX MAT, working with the CEO of XXX MAT, completes [SDBE MAT due diligence process](https://www.salisbury.anglican.org/schools/academy-trusts) (*Doc 4*) as part of the request for SDBE granting conditional consent. Once complete, this is sent to SDBE signed by Chair of XXX MAT

Board of Governors pass a resolution declaring their intent to convert and become part of XXX multi academy Trust (MAT)

CONSENT

CHOOSING

Board of Governors read and consider:

1. [SDBE Academy Policy](https://www.salisbury.anglican.org/schools/academy-trusts)
2. [SDBE Academy conversion costs](https://www.salisbury.anglican.org/schools/academy-trusts) – *Doc 2*
3. [SDBE Legal Costs for academy conversion](https://www.salisbury.anglican.org/schools/academy-trusts) – *Doc 3*
4. [SDBE sample Memorandum of Understanding](https://www.salisbury.anglican.org/schools/academy-trusts)
5. [SDBE Corporate Member Role and Responsibilities](https://www.salisbury.anglican.org/resources-library/schools1/governors/the-role-of-the-sdbe-corporate-member)