**DIOCESE OF SALISBURY**

**APPLICATION TO INCUMBENT FOR PERMISSION TO INTRODUCE A MEMORIAL or ADDITIONAL INSCRIPTION into a CHURCHYARD (To be completed in duplicate)**

NAME OF CHURCHYARD ………………………………………………………………………………………….....

NAME AND ADDRESS OF APPLICANT ……………………………………………………………………………...

……………………………………………………………………………………………….…………………………….

MONUMENTAL MASON ……………………………………………………………………………………………....

TYPE OF MEMORIAL ……………………….MEASUREMENTS ………………………….....................................

MATERIAL TO BE USED …………………… SURFACE FINISH …………………….….…………………………...

APPLICATION FOR **NEW**\* OR **ADDITIONAL**\* INSCRIPTION *\*delete as applicable.*

DESCRIPTION OF ANY CARVING OR DECORATION

WORDING OF INSCRIPTION

TYPE OF LETTERING ………………………… SIZE OF LETTERING …………………………………………….….

PARTICULARS OF ANY VASE INCORPORATED IN THE MEMORIAL …………………………………………..

……………………………………………………………………………………………………………………….…..

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1. A full sketch of the memorial and inscription is attached.

2. I have read the Regulations issued by the Chancellor of the Diocese.

3. I apply to the Incumbent for permission to introduce the memorial herein described and I undertake that if permission is granted by the incumbent, the monument will be erected in exact conformity with that description.

4. I undertake to pay the statutory fee of £……………..

5. I further undertake to indemnify the Incumbent against any costs and expenses to which s/he may be put in respect of any deviation from the undertaking numbered 3 above.

DATE …………………… SIGNED ………………………………………………………..……………

*(The personal signature of the applicant)*

We undertake to abide by the above

DATE …………………… SIGNED ……………………………………… *(Monumental Mason)*

By signing below the Incumbent authorises the introduction into the churchyard of the monument/inscription described above. She/He returns one copy to the applicant and retains one for her/himself.

DATE …………………… SIGNED ………………….…………………………………. *(Incumbent)*