

## Children and Young People's Principle Leader

### Role

A Children and Young People's Principle Leader works (under the direction of the Children and Families Worker if in post) to provide Christian teaching and activities for children and young people (under the age of 18) within an agreed programme. Their responsibilities include:

- Planning the content of the teaching sessions and activities as agreed by the priest in charge and Children and Families Worker (if there is one in post)
- Organising team meetings
- Providing help and support to Assistant Leaders
- Planning a rota at least a month in advance of the activities so that Assistant Leaders are aware when their help is required
- Liaising with the Assistant Leaders well in advance of the session to ensure that they understand the lesson content and what preparation may be needed.
- Being responsible for keeping a register of children and ensuring that parents or guardians complete a Registration Form and that Parental Consent Forms are completed for ad hoc activities
- Undertaking any preparation prior to the teaching session or activity
- Delivering the teaching and or activity in line with agreed lesson content
- For activities held within the Sunday morning worship they are required to:
  - Arrive by 10am, in order to support the Assistant Leaders, help with any preparation and to set up the room
  - Join with other members of the congregation for prayer at 10 am before the service
  - Look out for and welcome new children
  - Help clear away materials, chairs, tables when the activity is finished.

### Requirements

In order to be a Principle Children and Young People's Leader a person should:

- Be a regular worshipping member of \*\*\*\*\*
- Have been recruited in line with \*\*\*\*\*'s Recruitment Procedure
- Attend the termly meeting for all leaders
- Commit to praying weekly for the children or young people in their group
- Agree to working within Diocesan Guidelines for good practice for working with children and young people
- Be responsible for their personal learning and development by attending courses run by Salisbury Diocese or other organisation (as directed by the Children and Families Worker)

Worker if one is in post)

- Be aware of their responsibility to safeguard children and young people and to report any concerns about the abuse of a child or young person to the Parish Safeguarding Representative or the priest in charge.

**Reporting to:** This will depend on the leadership structure of the Parish but there should be someone overseeing the role

### **Requirement for a Disclosure and Barring Service Check**

- The role of Principle Children and Young People's Leader will be subject to an enhanced Disclosure and Barring Service (DBS) check because they may have significant and unsupervised contact with children.
- If they hold meetings for children and young people in their own homes this must be indicated on the DBS Form.
- They will also require a Barred List Check because they are undertaking a Regulated Activity.