



THE CHURCH
OF ENGLAND

DIOCESE OF SALISBURY

Renewing *HOPE*

Pray • Serve • Grow

GUIDELINES for Public Worship with Communion by Extension

REQUEST:

An initial informal request from Incumbent, PCC or LLM comes to the Ramsbury/Sherborne office as appropriate for authorisation for the local use of Public Worship with Communion by Extension. This request is passed to the relevant Archdeacon for further enquiry.

CONSULTATION:

After consultation, and taking into account the Guidelines issued by the House of Bishops, it will be decided:

either

not to move forward in this direction, as the perceived need can be dealt with in some other way, in which case the Archdeacon will communicate this decision to the Incumbent.

or

that Public Worship with Communion by Extension is appropriate. Formal agreement is sought from the relevant PCC(s) for its adoption, and the LLM and Incumbent book training.

TRAINING:

Organising training is the responsibility of the Associate Warden of LLMs and will be delivered through the diocesan CMD programme. Both LLM and Incumbent should attend the training together.

BISHOP'S AUTHORISATION:

After the consultation process, knowing that the PCC has given approval and LLM/Incumbent training has been undertaken, the Archdeacon will request the Diocesan Bishop to give permission for this ministry to be undertaken and issue appropriate authorisation for a period of three years identifying both the benefice and LLM so authorised.

ONGOING RECORDS:

A register of the benefices and LLMs authorised for Public Worship with Communion by Extension will be maintained by the Ramsbury/Sherborne offices who will ensure that authorisation is renewed every three years; the expectation is that the authorised LLMs will also write to the Ramsbury/Sherborne office to request this renewal.

LLMs should keep a record of the occasions on which this ministry has been exercised and will also report this through their annual review.