**LFD Book Loan form**

Please complete the form before removing any books from our library

|  |  |  |  |
| --- | --- | --- | --- |
| Title |  | Name |  |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Address |  | | | | | | | | | | | | | | | | | | | | | | |
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| Town/  City |  | | | | | | | | | | | Post code |  | | | | | | | | | | |
| Tel |  |  |  |  |  |  |  |  |  |  |  | Mobile |  |  |  |  |  |  |  |  |  |  |  |

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| Email  Address |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Book(s) to the borrowed

* Wish to borrow 1...................................................................................................................

2..................................................................................................................

3..................................................................................................................

* And will return them by...........................................................................................................

***I (the above) confirm that I have taken the books above and will return them to the LfD office at the agreed time. I accept that if I cannot return the book for whatever reason I will be invoiced for its replacement.***

Name (Print) ...........................................................................................................................................

Signed ................... ....................................................................................... Date .........../........./..........

**Office use**

Book(s) returned date .................................................... signed ...........................................................

Logged on spreadsheet Loan ............................................ (Date)

Return ...........................................(Date)