**LFD Book Loan form**

Please complete the form before removing any books from our library

|  |  |  |  |
| --- | --- | --- | --- |
| Title |  | Name |  |

|  |  |
| --- | --- |
| Address |  |
|  |
|  |
| Town/City |  | Post code |  |
| Tel |  |  |  |  |  |  |  |  |  |  |  | Mobile |  |  |  |  |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| EmailAddress |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Book(s) to the borrowed

* Wish to borrow 1...................................................................................................................

 2..................................................................................................................

 3..................................................................................................................

* And will return them by...........................................................................................................

 ***I (the above) confirm that I have taken the books above and will return them to the LfD office at the agreed time. I accept that if I cannot return the book for whatever reason I will be invoiced for its replacement.***

Name (Print) ...........................................................................................................................................

Signed ................... ....................................................................................... Date .........../........./..........

**Office use**

Book(s) returned date .................................................... signed ...........................................................

Logged on spreadsheet Loan ............................................ (Date)

Return ...........................................(Date)