**Family BarLink**

**Concluding Letter**

Dear Date:

**Re: Your hearing today**

I helped you today with your [*hearing*] under the scheme which is outlined in the leaflet you were given.

I was acting as an unpaid volunteer via Family BarLink, which is operated in conjunction with Advocate. Both Family BarLink and Advocate are independent of the Ministry of Justice and of the Courts.

As the leaflet emphasises, under the scheme there are limits to the help that can be given and volunteer barristers are only able to give limited time to your case. This letter summarises the main things that happened today and the main points of the advice I have given you.

**Client Details:**

**First name**

**Surname**

**Phone number**

**Address**

**Email address**

**Advice given to you today before the hearing:**

**What happened at today’s hearing:**

**Advice as to what you should do next:**

Under the scheme my work for you on your case is limited to today. If further legal work is needed you should contact Advocate without delay, to see if you are eligible for further pro-bono assistance – but please remember there is no promise of further help.

Your original documents have been returned to you. Please keep all your paperwork safe for future use.

Yours sincerely,

Barrister volunteering via Family BarLink