**Birmingham Chancery Bar Litigant in Person Support Scheme (“B-CLIPS”)**

**Record of Pro Bono Work**

If you have completed pro bono work through B-CLIPS, you MUST complete and return this form. This is a requirement of undertaking work under Advocate’s Direct Access Licence.

|  |  |
| --- | --- |
| Barrister’s Name |  |
| Chambers |  |
| Date of Volunteering |  |
| No. LIPs Assisted |  |

**Your Pro Bono work**

What work did you do?

Please tick as many as apply

🞎 Advice 🞎 Drafting 🞎 Representation

Please note advice should always be sent directly to the applicant as well as to Advocate. If you have not yet sent Advocate a copy of your advice, please attach.

**Advice & Drafting**

|  |  |
| --- | --- |
| DD/MM/YY | Description (e.g. conference / skeleton argument etc.) |
|  |  |
|  |  |

**Representation**

Hearing date:  Court / Tribunal\* location:

WON / LOST / SETTLED / WITHDRAWN\*

Please include any further information or instructions received from the applicant

Please outline the facts, issues and the result:

If the judgment was published, please link to BAILII here:

Please email the Access to Justice Foundation, cc’ing Advocate, with a copy of any pro bono costs orders made

**Pro Bono Costs Order**

Do you know what a pro bono costs order is? YES / NO\*

Was this case suitable for pro bono costs order under s194 of the Legal Services Act 2007? YES / NO\*

If it was not suitable, why not?

Was a pro bono costs order made? YES / NO / N/A\*

E.g. the threat of a pro bono costs order led to settlement

If it was suitable but no costs order was made, why was this?

**Further Assistance**

Did you identify that the LIP needed further assistance? YES / NO

If yes, please give brief details of further help needed and confirm that the LIP has been given the details or that a referral has been made.

Lastly, do you think the LIP you saw today has used the service previously? And if so, how regularly do you think?

**Your Pro Bono Impact**

Time spent: Days Hours

Had you charged for this work, please give an estimate of your fee: £\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Why did you take this case?**

Please tick as many as apply

🞎 To give back 🞎 It was an interesting case 🞎 To gain experience in a higher court

🞎 As an opportunity to broaden practice 🞎 It was a high-profile case 🞎 To advance my skills

**How did this case make you feel?**

Please tick as many as apply

🞎 That you made a difference 🞎 That you learned something new 🞎 It reinvigorated your day-to-day practice

🞎 More connected to those around you 🞎 Personally fulfilled 🞎 Professionally fulfilled

Please tell us briefly about the impact of your help on the applicant:

Thank you for giving your time to help people secure access to justice!